

COOK COUNTY/GRAND MARAIS JOINT
ECONOMIC DEVELOPMENT AUTHORITY

MEETING AGENDA

July 12, 2022, 4:00 PM

The mission of the Cook County/Grand Marais Economic Development Authority is to diversify the economy, create employment through retention and expansion of existing businesses and development of new businesses, support the development of housing and increase the tax base.

1. CALL TO ORDER
2. PUBLIC COMMENT
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
5. NEW BUSINESS
 - 5.1 Accept Resignation of Beverly Green
 - 5.2 Welcome new Commissioner Myron Bursheim
 - 5.3 Committee Appointments
 - 5.4 2022 New Business & Housing Funding Applications
 - 5.4.1 Northwoods Play School *
 - 5.4.2 Great Gifts *
6. FINANCIALS
 - 6.1 Golf Course Financials (forward to audit)
 - 6.2 EDA Financials (forward to audit)
 - 6.3 EDA Payments (motion to approve)
7. UNFINISHED AND ONGOING BUSINESS
 - 7.1 2023 Budget (continued from last month)
 - 7.1.1 Finance Committee
 - 7.1.2 Personnel Committee
 - 7.1.3 2023 Child Care Provider Incentive Program (Beth)
 - 7.2 Cedar Grove Business Park

7.2.1 Vesta Unchained Stormwater Plan – Seek Approval to Begin Work *

7.2.2 Zoning Update -Seek Language Approval *

7.3 Assisted Living Update

7.4 Cook County Real Estate Fund Update

8. REPORTS

8.1 SBDC Report

8.2 Director's Report

9. OTHER BUSINESS

9.1 Board of Commissioners Photo

Next meeting, Tuesday, August 9, 2022

Adjourn

*Action Item

Board of Commissioners

Howard Hedstrom, President

Anton Moody, Vice President

Scott Harrison, Treasurer

Ann Sullivan, Secretary

Myron Bursheim, Commissioner

Mark Shackleton, Commissioner

Stephen Surbaugh, Commissioner

Cook County-Grand Marais Economic Development Authority
June 14, 2022 - 4:00 p.m.
Cook County Courthouse, Commissioners' Room

Present: Board Members Bev Green, Scott Harrison (Treasurer), Howard Hedstrom (President), Anton Moody (Vice President), Mark Shackleton, Ann Sullivan (Secretary), and Steve Surbaugh

Absent: Bev Green and Anton Moody

Others present: Executive Director Beth Drost, Jason Hale (HRA Director), Kalli Hawkins (WTIP), Stacey Hawkins (alternate County Commissioner), Linda Jurek (VCC and The Chamber), Grant Mark (LOCi Consulting), and Ron Piercy (RP Sterling, LLC)

Ann agreed to take minutes, since Rhonda Silence (our note-taker) was unable to attend. Our President, Howard Hedstrom, called the meeting to order at 4:00 p.m. and roll was taken.

Public Hearing

The board provided legal notice and held the required public hearing for the sale of Lot 9 Block 5 of the Cedar Grove Business Park to RP Sterling, LLC. No individuals appeared at the public hearing to present views orally, and there were no remarks sent in to be read. *Scott Harrison moved to approve the sale as described in the Notice of Public Hearing; Steve Surbaugh gave a second to his motion. All ayes.*

Ron Piercy then presented a survey dated 6/5/2022. Ron clarified on the survey that the proposed large studio (14 x 32) would be flipped in position with the parking area. This has to be done, as the owner of the lot to the north, inadvertently built his driveway on Lot 9 some time ago. To rectify the situation, it would require removal of a large number of trees, so one method to create a fix is to provide a legal easement. Ron indicated he is the general contractor, has an electrician, but is in need of a plumber. He is ready to proceed, so Beth Drost will schedule the closing, notify the title company, and plans to do this next week.

Public Comment

There was no public comment.

Approval of the Agenda and Minutes

Minutes were reviewed. It was suggested we also move the Committee discussion before the Budget Discussion. *There was a motion by Steve Surbaugh to approve the minutes and amended agenda. Mark Shackleton seconded that motion. All ayes.* Ann said she'd remove the watermark "not approved" on the minutes, since she took minutes last month, and forward them to our Director.

NEW BUSINESS

Comprehensive Housing Study

Grant Martin introduced himself and spoke briefly about his background and experience. The board received the Executive Summary in advance of the meeting. Grant had prepared a powerpoint, but there was no way to share his slides with the group, so he reviewed the content of his presentation,

and agreed to send his powerpoint, along with a final version of the Executive Summary which includes information that has responses to questions asked. These will be sent to our Director by the end of next week. Findings were shared related to demographics, the owner-occupied market, the rental market, and senior housing. He discussed both the for-sale and rental housing demands through 2026. We thanked him for coming in person to our meeting, so he could respond to our many questions.

CC/GM EDA Committees

To start the conversation, Ann mentioned that a year ago she requested to be moved from the Finance to the Personnel Committee. She had served on Personnel, but no formal changes in committee membership had been made, and no one had stepped up to serve on finance to replace her. Beth Drost then led a discussion on membership of the committees, and the group hoped that Bev Green might consider filling the vacancy on the Personnel Committee. Beth will ask her in an email if she is willing. The discussion of all committees led to the following:

Finance:	Scott Harrison, Howard Hedstrom, Steve Surbaugh
Personnel:	Howard Hedstrom, Ann Sullivan (<i>one more needed</i>)
Business Development:	Howard Hedstrom, Mark Shackleton, Ann Sullivan
Design Review:	Howard Hedstrom, Anton Moody, Mark Shackleton, (<i>two GM residents are still needed</i>)

Budget Discussion

Since the budget process is moved up one month, the board came to the conclusion that the Finance Committee, along with our Director, Jason Hale (HRA), and James Joerke (Cook County) should meet to recommend a budget within this shortened length of time. This cannot occur, of course, until the Personnel Committee meets to discuss a possible COLA increase for staff and shares their findings with the Finance Committee. Beth will try to schedule these two meetings at the EDA in the near future. *Ann made a motion to then have the Finance Committee recommend the 2023 budget to the Board. Mark Shackleton gave a second to her motion. All ayes.*

FINANCIALS

Financials were not available at the time the board packet became available electronically. Hard copies of the Golf Course and EDA financials were distributed at the meeting, and Scott Harrison reviewed them. Howard Hedstrom was the only one who had a copy of EDA payments, so he reviewed the ten checks from the May 24-June 14 check detail, as well as two checks which were voided. The two sets of financials and the EDA payments are all ready to forward for the audit. *Scott Harrison moved to approve all three being sent to audit; Mark Shackleton provided a second All ayes.*

UNFINISHED AND ONGOING BUSINESS

Assisted Living

Howard explained he wanted to get this going before he leaves this group, and he feels the Housing Study will be helpful to this end.

Child Care Update

Our Director told us about the Economic Development Association of Minnesota (EDAM) Conference in Nisswa June 1-3, which she attended. Beth Drost shared the RCCIP SMART Goals along with action steps she and others in the coalition developed. Child care will be a focus picked up by the EDA, as discussed at previous meetings; it is a good fit with our other work. Now that there is an HRA, there is time available for work to meet our community's needs in both economic/business development and childcare. The EDA can serve as a fiscal agent for others in this area.

Cedar Grove Business Park

There was discussion about the map, terminology (contingent vs pending) and the need to understand more related to wetland credits. It was suggested that Beth Drost contact Land Services at the County. Once we have that information, lot prices for the few remaining ones should be established, and our Director can advertise them.

Reports

Pat Campanaro provided a written report which was included in the board packet

Beth Drost gave a verbal report; at the end of her report she asked for board members to submit a photo to her to upload to the new website. Hopefully we can get a group photo in the future, if we get a full board to our meeting. Beth is on the city agenda regarding zoning in about two weeks. She, Ann Sullivan, and Anton Moody (who also sits on the city's Planning Commission) met several weeks ago to finalize the needed changes.

Steve Surbaugh provided an update on the work of the Cook County Real Estate Fund.

Scott Harrison moved to adjourn; Ann Sullivan seconded. All ayes. The meeting adjourned at 5:30 p.m.

Our next EDA meeting is Tuesday, July 12, at 4:00 p.m.

Respectfully submitted,
Ann Sullivan

Re: Committee?

1 message

Bev Green <seniors@boreal.org>
To: director@prosperitynorth.com

Fri, Jun 24, 2022 at 2:31 PM

Hi Beth

Sorry it has taken me so long to get back to you. I have been out of cell phone service up the trail. I am retiring this next week and taking on a new adventure helping my partner with his bait business. I am sorry to say that I am going to have to resign from the EDA effective immediately as I will be working nights out in the woods.

It has been a pleasure serving on the EDA and I am very proud of what all has been accomplished and what is to come from this organization. Please pass on this resignation to the Board with my regrets.

good luck to all.

<p>Bev Green Director The Hub First & Second Thrift Store Cook County Council on Aging PO BOX 67 Grand Marais MN 55604 Phone - 218-387-2660 Fax - 218-387-2317</p>	<p>Support Us by Shopping Amazon Smile</p> <p>By shopping Amazon using our special link, a portion of your purchase will be donated to The Cook County Council on Aging. A simple easy way to support us. Shop till your heart drops!</p>
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On Wed, Jun 22, 2022 at 4:26 PM <director@prosperitynorth.com> wrote:

Just wondering if you accept being on the Personnel Committee? Could you let me know?

Beth Drost, Executive Director

Pronouns: she, her, hers

Cook County/Grand Marais Joint Economic Development Authority

PO Box 597, 425 W Highway 61, Suite B

Grand Marais, Minnesota 55604

218.387.3112 / www.ProspertyNorth.com

CC/GM EDA BOARD OF COMMISSIONERS

June 2022

Terms Expire in December

Howard Hedstrom, President	2025
Anton Moody, Vice President	2022
Scott Harrison, Treasurer	2023
Ann Sullivan, Secretary	2022
Stephen Surbaugh, Commissioner	2024
Myron Bursheim, Commissioner	2024
Mark Shackleton, Commissioner	2026

CC/GM EDA COMMITTEES

Finance

Primary responsibility has been preparing annual EDA budget

1. Howard Hedstrom
2. Scott Harrison
3. Stephen Surbaugh

Personnel

Hiring and director's annual performance review

1. Ann Sullivan
2. <open>
3. Howard Hedstrom(temp. until replacement is appointed)

Review

Review of Business Development Fund requests

1. Howard Hedstrom
2. Mark Shackleton
3. Ann Sullivan

Design Review

Review of Stormwater Management Plans for new lot owners at Cedar Grove, "The Committee shall consist of a minimum of three members of the Cook

County/Grand Marais Economic Development Authority, and two residents of Grand Marais appointed by the EDA." –Cedar Grove Declaration of Covenants Section 16

1. Howard Hedstrom
2. Anton Moody
3. Mark Shackleton
4. Grand Marais Resident _____
5. Grand Marais Resident _____



COOK COUNTY/GRAND MARAIS EDA BUSINESS AND HOUSING FUNDING APPLICATION

Application Process

Applications can be submitted at any time.

Proposals are reviewed by the EDA's Executive Director. Additional information may be requested, especially if the proposed project is complex. The comprehensive review may include conversations with the organization's staff, board members or other members of the community. In addition, EDA's staff may conduct site visits to better understand the project. The review process seeks to identify those projects and programs with the greatest potential of furthering the EDA's goals while benefiting the community. In addition to funding successful and proven programs, the EDA also seeks to fund new projects that have significant potential.

Following the review process, the EDA's Executive Director will prepare a staff report with recommendations for the Board, who will make the final decisions on grants.

The EDA will evaluate each request for Business and Housing Funding on a case by case basis. Applicants must fill out an application and supply all additional information requested by the EDA. Meeting all or a majority of the Criteria above does not mean funding will be awarded or denied. A decision to approve or reject an application for Business and Housing Funding will be based on the merits of the project and overall benefit to the community. Because of the fluid nature of economic and community development, the EDA reserves the right to deviate from the above Criteria if deemed in the best interest of the EDA, the City or the County.

A final report is due to the EDA Board no more than 30 days after project completion.

Business and Housing Subsidy Application:

Business Name: Northwoods Play School _____

Name of applicant: Hunter MacLaurin _____

Address: 13 5th Ave W Grand Marais MN _____

Phone: 218-576-9911 _____

1) Describe your business, including such information as products and services provided, general market area served, experience or qualifications you have for operating this business, and any other information you feel may be appropriate:

I am creating a new in-home daycare business. I am in the process of developing the business structure, working with the county on licensing, and transforming my home into a space to support 6 – 10 children. I am aware of and understand the need for additional child care slots. I love working with children and I am excited to get started in this business.

I am creating a child-centered, social-emotional, and learning-focused program based on the Montessori teaching philosophy. This method is designed to help children move from the concrete to the abstract and be self-correcting. Montessori is a play-based style of learning and very child-directed.

In creating this environment I am encouraged to create a space with these tools/ areas:

Here are the four basic preschool home environment interest areas.

1. Block construction corner

A block construction corner for children to create and build during play. Shelving and storage is important in the block corner; don't just throw everything in a bin. Instead, use a sectioned storage unit to organize the blocks and keep them visible.

Here are some ideas of what can go in this area of the room:

- A set of wooden unit blocks
- Cars and trucks
- Railroad tracks and trains
- Toy people
- Toy animals. You could include dinosaurs one week, farm animals the next, and so on. Including these helps the kids expand into their creativity.

2. Dramatic/symbolic play corner

The dramatic/symbolic play area of the learning space includes items like toy kitchens, dolls, and play food for children to engage with. This area includes anything that gets the children out and symbolizing what they're seeing in the world. be shared between the two.

For organization you could use baskets to separate out toy food, clothing, kitchen items, etc. Helping children learn to clean up and organize the toys themselves will create a sense of ownership.

Some more ideas of what you can put in this area:

- Play stove, refrigerator, and/or kitchen sink
- Dolls and doll accessories
- Small table and chairs
- Dishes and play food so they can cook and make meals
- Dress up clothes for both boys and girls. You can buy or borrow these.
- A basket of shoes and/or hats

3. Manipulative corner

The manipulative corner is used for activities that help develop fine motor control, such as puzzles or Legos. This table can also be used for meals.

For storage, the toys in this section usually have their own shelf or section of a shelf and are in baskets or bins. Puzzles can be stacked up on a shelf or in a puzzle folder.

Some ideas of items for the manipulative corner include:

- Playdough
- Lacing toys
- Stacking toys
- Puzzles
- Legos

4. Child sanctuary/literacy library

It's also important to include a space that allows children to take time on their own, away from others, while still being supervised.

Items in the literacy library may include:

- Paper, pens, pencils, stamps, like a mini office
- Bin of books. (This doesn't mean you don't have books somewhere else in the room.)
- Stuffed animals

5. I am also planning for a parent area, cubby area, and diaper changing area , as well as a nap/rest area and an eating space.

2) Please check which criteria best describes your request:

Redevelopment

Projects that remove, prevent or reduce blight or other adverse conditions of property thereby protecting the City's and County's property values and the general public health, safety and welfare.

Attraction of New Business

Projects that attract or retain competitive and financially strong commercial and industrial companies, which offer the potential for significant growth in employment and tax base.

Highest and Best Use of Land

The use of the Business and Housing Funding will encourage quality construction and promote the highest and best use of the land, consistent with the comprehensive plans of the City and the County.

Needed Services

Projects that provide a needed service in the community, including health care, convenience and social services.

Unmet Housing Needs

Projects that provide housing needs not currently available in the community.

Economic Feasibility

The applicant must demonstrate that they have the experience and financing necessary for the project and that the project can be completed in a timely manner.

Job Creation

Projects that create and/or retain jobs which pay at least the higher of the current Federal or State of Minnesota minimum wage, plus appropriate benefits.

3) Amount Requested: \$ 5 , 0 0 0 _____

As you have seen from the community conversation around child care economics, becoming profitable in this business is extremely difficult. It's my goal to eventually build a business that will support itself and provide a return on my (our) investment. However there is no guarantee.

I will be personally **investing at start-up a minimum an additional \$2,700 to purchase the remainder of the** items on this list. I will also have to purchase food and perhaps additional safety equipment, as prescribed by the licensing agencies. Licensing is renewed every two years.

4) Describe the proposed project: _____

I will use this grant to purchase a portion of the equipment and supplies needed to run a daycare service that is enriching and engaging to the children. I expect to also be purchasing needed items that surface only after I have had some experience working hands-on with the children.

As you can see by the following list I will be purchasing furniture and storage equipment, bedding, floor mats and monitors, office supplies, child size plates and utensils, mulch for the outside area, and cleaning supplies.

These items amount to \$7,646.50. I am asking for a grant of \$5,000 and will personally fund the remaining items needed to open the door. Without this grant, I am unsure if I can proceed.

5, Please attach the project budget, including sources and uses of funds.
See Attached.

Daycare furniture:

- Cubby Coat Rack \$250 + \$66 shipping
https://www.amazon.com/dp/B09M6RW1BF?ref_=cm_sw_r_cp_ud_dp_GHEYQBR90B625EA8KA8H
- Table and Chairs \$210
https://www.amazon.com/dp/B09NY1NVF6?ref_=cm_sw_r_cp_ud_dp_RE6V0WEGF7XPAJ4434VF
- Mini Crib Mattress \$63 x2
https://www.amazon.com/dp/B07Z8QWF1M?ref_=cm_sw_r_cp_ud_dp_XBK9BPK8YHHVGVVERR1Z
- Mini Crib \$143 x2
https://www.amazon.com/dp/B084DW4CCV?ref_=cm_sw_r_cp_ud_dp_7EZ994GPGPDMNT5A2TN8
- Baby Gate \$90 x2
https://www.amazon.com/dp/B08PR1G1V8?ref_=cm_sw_r_cp_ud_dp_BDWCTYSWSVBZ8106YCCW
- Activity Table \$144
https://www.amazon.com/dp/B08KFLKXPP?ref_=cm_sw_r_cp_ud_dp_W049X77C66AFGK1BM58T
- Book Shelf \$220
https://www.amazon.com/dp/B079N88FMP?ref_=cm_sw_r_cp_ud_dp_B08QTNMHDC7M2ZFWWR87
- Art Storage \$530
https://www.amazon.com/dp/B07ZPM467S?ref_=cm_sw_r_cp_ud_dp_4EMQ8G7FYADGXSVFTJD
- Toy Storage Shelf \$160
https://www.amazon.com/dp/B075YY2S6P?ref_=cm_sw_r_cp_ud_dp_TZ7HYF0MAVJYERAF12BT
- Toddler Cots \$150
https://www.amazon.com/dp/B00BJY64KG?ref_=cm_sw_r_cp_ud_dp_CVA2K62V7VVYSHNG5Q7X
- Pencil Organizer \$26 x3
https://www.amazon.com/dp/B09BBKWL62?ref_=cm_sw_r_cp_ud_dp_B2M9QMNQNP3JCQYGYJGG

Total = \$2,400

Sheets and blankets:

- Mini Crib Sheets \$22 x2
https://www.amazon.com/dp/B09V7SFPBY?ref_=cm_sw_r_cp_ud_dp_DSMKGGZCE64ZS1XSHWW3K
- Sheet, blanket, pillow sets for cots \$45 x6
https://www.amazon.com/dp/B00Y5PTXTA?ref_=cm_sw_r_cp_ud_dp_6VV6A7WA9EN3Y520GE9M

Total = \$314

Toys:

- Rainbow Stacking Toy \$58

https://www.amazon.com/dp/B08Y8BS2Z8?ref_=cm_sw_r_cp_ud_dp_VAEA1GK5PEQ327K7W8PH

- Nugget Couch \$259 x2

<https://nuggetcomfort.com/products/the-nugget?variant=40759086252232>

- Play Sand \$40 x4

https://www.amazon.com/dp/B07VH5F7GY?ref_=cm_sw_r_cp_ud_dp_ECDBS1FJP8QMZJCGEJEG

- Sandbox Toys \$31 x2

https://www.amazon.com/dp/B09MMFSS96?ref_=cm_sw_r_cp_ud_dp_FEDQ2PFEC6ZNS1J2GKG2

- Wooden Activity Centers \$179

https://www.amazon.com/dp/B09RYLV5ZC?ref_=cm_sw_r_cp_ud_dp_GF4RJ403GXQ9D0JVJ7W0

- Musical Instrument Set \$31

https://www.amazon.com/dp/B06ZXRKGB2?ref_=cm_sw_r_cp_ud_dp_RMA4YJ4CHA4BE2K9RSN5

- Magic Tissue Box \$22

https://www.amazon.com/dp/B09MCPZ9F?ref_=cm_sw_r_cp_ud_dp_VSH6BYDYK89P0JT5YYX6

- Wooden Doll Stroller \$48

https://www.amazon.com/dp/B07FPM74TY?ref_=cm_sw_r_cp_ud_dp_1007VZ82Z130PPXTG1QR

- Number and Shapes Puzzle \$18

https://www.amazon.com/dp/B095KPHBK9?ref_=cm_sw_r_cp_ud_dp_FJYNF24ZB7XMWRQD4BWX

- Size Sorting and Counting Game \$20

https://www.amazon.com/dp/B07ZKLF3B1?ref_=cm_sw_r_cp_ud_dp_6CPX0X7VB1YKG3XF6FK0

- Stacking Rings \$18

https://www.amazon.com/dp/B08QTXHB8T?ref_=cm_sw_r_cp_ud_dp_Z47P12ASQB8PHVZ4PS1J

- Shopping Cart \$97

https://www.amazon.com/dp/B081S3FLFQ?ref_=cm_sw_r_cp_ud_dp_SFZXY3J0R2S29WGRVJRS

- Grocery Basket with Play Food \$33

https://www.amazon.com/dp/B09376VWW6?ref_=cm_sw_r_cp_ud_dp_7F66R6YETEM8NME7X7CZ

- Busy Board Sensory Toys \$16

https://www.amazon.com/dp/B097STQKB3?ref_=cm_sw_r_cp_ud_dp_QNWPF6BEGH4CH3PS81F8

- Puzzles with Rack \$35

https://www.amazon.com/dp/B07XTQ4YZR?ref_=cm_sw_r_cp_ud_dp_Z4JH80NHDNK5CHDJMPQX

- Ocean Animals \$14

https://www.amazon.com/dp/B071YQQFXN?ref_=cm_sw_r_cp_ud_dp_1Z7KJ5GSWE3E9HQEV1P8

- Wooden Play Food \$30

https://www.amazon.com/dp/B08PTSICYG5?ref_=cm_sw_r_cp_ud_dp_W9T08R19ZBJ55CSMDKWD

- Magnetic Drawing Boards \$30

https://www.amazon.com/dp/B07V6DYH4W?ref_=cm_sw_r_cp_ud_dp_1B3D3K0RKH6H8RQSY937

- Magna Tiles \$44

https://www.amazon.com/dp/B09D8FJM1Z?ref_=cm_sw_r_cp_ud_dp_WH3BNE2KGZDPP2HNTW7V

- Climbing Furniture \$299

https://www.amazon.com/dp/B094795S6S?ref_=cm_sw_r_cp_ud_dp_0JDTPFNEYWF9H74E47EX

- Melissa and Doug Felt Food Sandwich Play Set \$15

https://www.amazon.com/dp/B004C7S70W?ref_=cm_sw_r_cp_ud_dp_QD58Q9DXFJTMKHY96G7T

- Melissa and Doug Felt Pizza Set \$15

https://www.amazon.com/dp/B004PBJOD4?ref_=cm_sw_r_cp_ud_dp_D97GHD814ZZ9S078J0N2

- Melissa and Doug Food Groups, Wooden Food \$13

https://www.amazon.com/dp/B0000BX8MA?ref_=cm_sw_r_cp_ud_dp_RKN7SJBKZ5TXCDV2GCJ0

- Melissa and Doug Pizza Party and Cake Bundle \$41

https://www.amazon.com/dp/B01LZJX0EM?ref_=cm_sw_r_cp_ud_dp_AZD6WYTH9967RQ1VMBFA

- Melissa and Doug Wooden Pantry Products \$14

https://www.amazon.com/dp/B00146LV5C?ref_=cm_sw_r_cp_ud_dp_CVMZ6M79E3QGM0ZN2DE7

- Sensory Floor Tiles \$120 x2

https://www.amazon.com/dp/B088N6ZPJK?ref_=cm_sw_r_cp_ud_dp_BMRRBE1P6FRXQC4AW06B

Total = \$2,070

Art Supplies:

- Crayola Bulk Markers \$73 x2

https://www.amazon.com/dp/B00006IFJ7?ref_=cm_sw_r_cp_ud_dp_BC3RP7WRJV4WSETBB4PS

- Crayola Washable Paint \$26

https://www.amazon.com/dp/B0044SEK0A?ref_=cm_sw_r_cp_ud_dp_84B3A59G1MRQCAT5W2S4

- Paint Tray Palettes \$8

https://www.amazon.com/dp/B074W56CQ4?ref_=cm_sw_r_cp_ud_dp_MSEQR9W37BNMTKAR4X4N

- Kids Art Pant Smocks \$18

https://www.amazon.com/dp/B07GXTVDSM?ref_=cm_sw_r_cp_ud_dp_MBBNWFB7PSZWGVNYKKBZ

- Crayola Bulk Crayon \$68 x2

https://www.amazon.com/dp/B00006IBPK?ref_=cm_sw_r_cp_ud_dp_8RVMYM94FZBEQ1JFW9D6

- Construction Paper \$21

https://www.amazon.com/dp/B073XYZY51?ref_=cm_sw_r_cp_ud_dp_S90FYQWW021SB47DDGM6

Total = \$355

Safety Items:

- Foam Floor Mat \$399

<https://www.thehouseofnoa.com/collections/play-mats/products/little-nomad-play-mat-adilah?variant=39293579231279>

- Rubber Mulch \$430

https://www.amazon.com/dp/B083QNWG8V?ref_=cm_sw_r_cp_ud_dp_PPN2MVZW1BH74JVRN041

- Monitors \$35 x3

https://www.amazon.com/dp/B07X6C9RMF?ref_=cm_sw_r_cp_ud_dp_A19EDN5NE56RM8GX9F9R

- Echo Show 15 \$249

https://www.amazon.com/dp/B08MQLDF6?ref_=cm_sw_r_cp_ud_dp_B02N0SB5YRWSHJZJAP33

Total = \$1,148

Eating:

- Bulk Paper Plates \$25 x2

<https://www.costco.com/dixie-ultra-8-12-inch-paper-plate%2c-285-count.product.100352121.html>

- Bibs \$17

https://www.amazon.com/dp/B09HTY7HZ9?ref_=cm_sw_r_cp_ud_dp_BX59CN8NVEZ26A4Q35JN

- Gloves \$37 x2

<https://www.costco.com/kirkland-signature-nitrile-exam-gloves%2c-400-count.product.100497804.html>

Total = \$141

Office:

- Hanging File Folders \$15

https://www.amazon.com/dp/B0006HXD6K?ref_=cm_sw_r_cp_ud_dp_F86NTJTYERSTA9H9V6MW

- File Box \$20

https://www.amazon.com/dp/B08GJWDJBP?ref_=cm_sw_r_cp_ud_dp_Q46CX65HFBBHTPRNK4SD

- Hanging Pocket File \$10

https://www.amazon.com/dp/B07KP7LV7R?ref_=cm_sw_r_cp_ud_dp_VSZZHCBNVBCBV3GK6AMS

- Classroom Calendar \$16

https://www.amazon.com/dp/B08DXJ4WTL?ref_=cm_sw_r_cp_ud_dp_15XWDGZ7D54RYXQ5R8M8

- Sharpie Markers \$9

https://www.amazon.com/dp/B00006IFHD?ref_=cm_sw_r_cp_ud_dp_SS7R3ZS6HTB466W2N3XW

- Name Plates \$9

https://www.amazon.com/dp/B08D5ZMWLV?ref_=cm_sw_r_cp_ud_dp_4HJYBAQBQ2Q4DZBVS5MV

Total = \$79

Bathroom supplies:

- Toilet seat with built in toddler training seat \$44

https://www.amazon.com/dp/B07ZQT2R9N?ref_=cm_sw_r_cp_ud_dp_2GYMT1C1GK3JRB5NzM29

- Step stool \$36

https://www.amazon.com/dp/B07V8JL425?ref_=cm_sw_r_cp_ud_dp_K3NZRQ9C838VKGX0VIQA

Fees Per Licensor:

- Background Study Fingerprinting \$9.50
- Fire Marshal Inspection \$50
- Liability Insurance (per year) \$500-\$1,000

Grand Total = \$7,646.50

5) Anticipated Completion Date: August 1, 2022_____

6) How many jobs do you anticipate will be created or retained by this project?

Created: 1_____ Retained: 1_____ Total: _____

7) What is the proposed wage/salary of the jobs?

Hourly: 15_____ Salary: _____

Business and Housing Subsidy Application:

Business Name: Great Gifts_____

Name of applicant: Emily Cihlar_____

Address: 8 First Ave West PO Box 324 Grand Marais MN_____

Phone: 218-387-2365_____

1) Describe your business, including such information as products and services provided, general market area served, experience or qualifications you have for operating this business, and any other information you feel may be appropriate:

Great Gifts, for Every Season and Every Reason has been in business for 36 years. They are a unique retail gift shop that formerly operated in Lutsen MN in the Clearview complex. Th new owners of Clearview chose to not renew the lease and the Cihlar's purchased their current building in Grand Marais. This move, on top of the impacts COVID had on their business has strained their available cash reserves.

Normally this need would qualify for a loan/grant through AEOA's Business Energy Retrofit Program however funding for 2022 is no longer available.

2) Please check which criteria best describes your request:

Redevelopment

Projects that remove, prevent or reduce blight or other adverse conditions of property thereby protecting the City's and County's property values and the general public health, safety and welfare.

Attraction of New Business

Projects that attract or retain competitive and financially strong commercial and industrial companies, which offer the potential for significant growth in employment and tax base.

Highest and Best Use of Land

The use of the Business and Housing Funding will encourage quality construction and promote the highest and best use of the land, consistent with the comprehensive plans of the City and the County.

Needed Services

X Projects that provide a needed service in the community, including health care, convenience and social services.

Unmet Housing Needs

Projects that provide housing needs not currently available in the community.

Economic Feasibility

The applicant must demonstrate that they have the experience and financing necessary for the project and that the project can be completed in a timely manner.

Job Creation

Projects that create and/or retain jobs which pay at least the higher of the current Federal or State of Minnesota minimum wage, plus appropriate benefits.

3) Amount Requested: \$ 1 0 , 0 0 0

4) Describe the proposed project: Supply and install an aluminum storefront door with standard Push-Pull, keyed deadbolt and door closer, four aluminum windows at front of building and three on the side. See contractor bid attached.

5) Please attach the project budget, including sources and uses of funds.

Project Budget: 22,755

Sources:

EDA Grant	10,000
Cook County RLF	8,000
GMSB	6,755

6) Anticipated Completion Date: August 2022_____

7) How many jobs do you anticipate will be created or retained by this project?

Created: _____ Retained: 5_____ Total: _____

8) What is the proposed wage/salary of the jobs?

Hourly: \$20 -\$12_____ Salary: _____

EDA 2023 Budget and Context

	2018	2019	2020	2021	2022	2023
Income						
EDA Levy	\$275,475	\$287,278	\$305,636	\$314,867	\$350,600	\$375,000
GM Levy	\$57,171	\$60,206	\$55,450	\$60,972	\$60,000	\$60,000
Other					\$25,000	\$21,000
Total Income	\$332,646	\$347,484	\$361,086	\$375,839	\$435,600	\$81,000
Operations						
Accounting	\$2,075	\$2,100	\$2,405	\$3,125	\$5,000	\$5,000
Ads/Website	\$1,721	\$5,085	\$1,890	\$3,069	\$3,500	\$3,500
Audit	\$12,862	\$11,268	\$13,115	\$12,512	\$15,000	\$15,000
Rent	\$3,600	\$3,600	\$3,600	\$7,781	\$15,000	\$15,000
All Other	\$9,514	\$9,105	\$10,062	\$17,835	\$14,300	\$14,300
Total Operations	\$29,772	\$31,158	\$31,072	\$44,322	\$52,800	\$52,800
Staffing						
Director	\$62,268	\$63,184	\$64,548	\$75,625	\$124,800	
Travel	\$4,353	\$3,512	\$480	\$0	\$4,000	
Total Staffing	\$66,621	\$66,696	\$65,028	\$75,625	\$128,800	\$0
Projects						
Total	\$1,460,276	\$1,342,495	\$487,031	\$751,374		
GM	(\$95,418)	(\$89,918)	(\$55,700)	(\$124,042)		
Grants	(\$1,271,548)	(\$1,074,936)	(\$366,594)	(\$529,943)		
Total	\$93,310	\$177,641	\$64,737	\$97,389	\$180,000	\$0

Notes:

- 1 Large jump in Operatons 2021-2022, due to new rental space and equipment
- 2 Large jump in Director Comp 2022-2023
- 3 Other Income due to IRRRB COVID Relief funding loaned to 17 businesses
- 4 Assumes SBDC is Self-Fudning from SBA Contract w/Northland Foundation

MEMO

To: EDA Finance Committee

From: Beth Drost, Director

RE: **EDA Program Funding Opportunity for Economic Development Solution to Child Care**

I am seeking to create a Child Care Provider Incentive Program to address the child care shortage in Cook County. One challenge to applying for funding is finding a local match. Another challenge of the Child Care Coalition is finding an entity to be the fiscal agent for opportunities for funding. I am hoping to gain approval for the EDA to step in with some local match dollars for grant opportunities and be the fiscal agent for targeted grants/loan programs.

I am respectfully requesting that the Personnel Committee approve either add this program as part of the business development funding that we customarily budget for, or request an additional \$20,000+ to support the county-wide need for child care solutions.

Ideas for Programming

1. Facilities Improvement Grants
2. New Provider Incentives: Startup costs
3. Loans (Forgivable after certain amount of time in business)

Funding the Program through EDA Budget:

- Startup Grants $\$2,500 \times 2 = \$5,000$
- Upgrade Grant $\$3,000 \times 5 = \$15,000$
\$20,000 (min)

Request for 2023 EDA Budget

\$20,000 to fund an EDA program "EDA Child Care Provider Incentive Program" that could benefit up to six child care providers for startup and upgrade grants and possible forgivable loans.

Our Partners

Early Childhood Coalition
Sawtooth Mountain Clinic Hub
Mn DEED
First Children's Finance
North Shore Hospital
Cook County Public Health
Cook County Schools

Outside Sources of Funds

State, Federal, Private Funding (Grants)

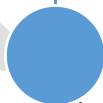
Each source has its own rules on how funds can be spent. EDA leverages budget dollars to take in the money and administers the grants to care providers.

EDA Budget "Seed \$"

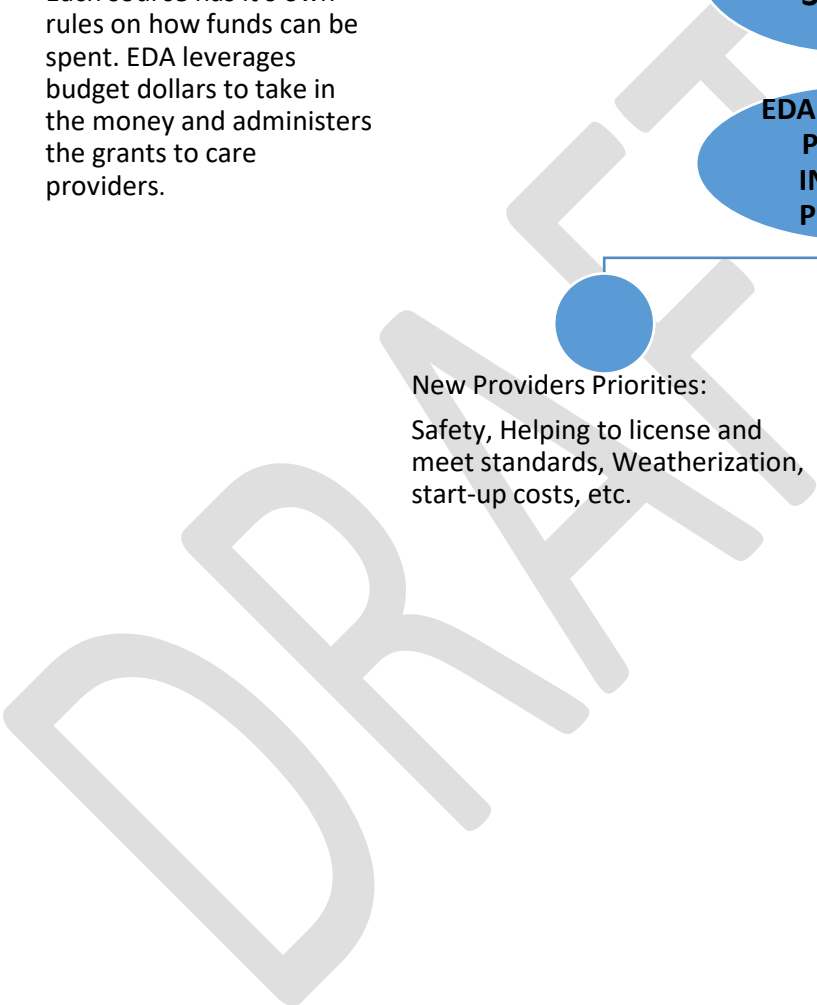
EDA CHILD CARE PROVIDER INCENTIVE PROGRAM



New Providers Priorities:
Safety, Helping to license and meet standards, Weatherization, start-up costs, etc.



Existing Provider Priorities:
Priority for requests that add new slots, safety, upgrades, efficiency



Cook County Child Care Provider Grant (Rough Draft, for Presentation Only)

The Cook County Child Care Provider Grant was created to support the growth of new child care providers and to assist current providers with critical needs in order to address child care shortages in Cook County. The program will assist child care providers and programs who are soon-to-be licensed with purchasing items or making improvements that are required by licensing or are critical to the start-up of the business. The Cook County Child Care Provider Grant can also assist existing licensed providers with needs that are critical for the continued operation of the business.

Eligible Applicants program

Any licensed or soon to be licensed childcare provider located in Cook County serving children ranging in age from 6 weeks to 11 years old. Funds will be prioritized for requests that will be adding new slots.

If currently licensed by the Minnesota Department of Human Services, a program must have a license in good standing.

Eligible Activities

Programs may apply for funds to support the start-up or upgrade of child care services through the categories listed on page 3.

These grants can be used for technology and software to create, enhance, and maintain business management systems. This includes costs associated with accessing the internet, such as installation or equipment, and website costs for start-up. Ongoing subscription fees, monthly payments, and maintenance are not eligible.

These grants can also be used to cover the cost of materials for outdoor play area fencing or other minor construction projects as required by licensing to ensure child safety or meet other program standards. All materials must be new and must be purchased from a retail store, not a private party. The grant will cover material and labor costs.

Please note, some of our funding sources may not allow spending on items considered to be part of the cost of doing business, including but not limited to:

- Accounting and legal fees
- Advertising
- Monthly/annual subscription fees for websites, internet, software, etc. Only startup costs are eligible.
- Banking service charges
- Cleaning
- Food
- Insurance
- Licenses
- Taxes
- Rent or mortgage
- Salaries
- Transportation
- Utilities

Grant Guidelines

New providers can apply for a Start-Up Grant. Funds for new providers will be setup as a deferred loan that will be forgiven once the provider is fully licensed and operational for 30 months for a family child care program and 50 months for a child care center. If a provider fails to get licensed or operate, the funds will be repayable to the program. If for

any reason your program ceases to provide active child care services within the required timeframe, you will be required to repay grant dollars on a prorated basis from when arrangements are made by you.

Providers eligible for the Start-Up Grant may receive only one grant award. The limit for Start-Up Grants is \$2,500 for Family Child Care programs or Centers.

The Child Care Upgrade Grant is available to existing providers who need to make upgrades to equipment, technology or other critical needs. The limit for Upgrade Grants is \$3,000.

A program cannot receive both a Start-Up Grant and a Child Care Upgrade Grant in the same calendar year.

All funds are paid on a reimbursement basis after the provider provides receipts/documentation of expenses. Funding is available on an ongoing basis, subject to availability of funds. Priority will be given to providers that serve all age groups and those that serve high need areas such as infant care or evening care.

All new and existing providers must apply for other program funding prior to coming to the Cook County Child Care Provider Grant. Providers cannot request funds for projects that are already being paid by another grant program.

Grant Application Review Process. Once the application is submitted, it will be reviewed by a review committee. Each application will be reviewed by three review committee members and a scorecard will be used to rate the applications. Funding is awarded to the highest scoring applications. A denial or award letter will be sent to you via email or U.S mail. The Cook County Development Corporation reserves the right to deny any application.

Submitting Your Application

Fill out the application form completely in ink. The application should be neat and easy to read and stapled together in order.

1. Send in one complete packet, including the application with all required attachments stapled to it.
2. Keep one copy of the completed application form and all required attachments for your records. You will need to refer back to your application if you are awarded a grant.
3. Mail or email the original completed application packet to:

Checklist

Your application packet must include:

- The application form with all questions completed.
- Copy of your current child care license, if applicable. Also include any documentation from your licensor if the items in your grant application are needed to meet licensing requirements.
- Building permit (*if applicable*). If your project requires a building permit please attach.
- Estimate or bid (*if applicable*). This is required for the installation of fences, windows, or construction, as required by licensing, or equipment assembly projects. This bid must be from a licensed and bonded contractor.
- Pictures (*if applicable*). A picture from a catalog or online is recommended.
- W-9 Form.

Eligible Expenses

This is not an exhaustive list of eligible items, but provides some guidance to providers on the type of expenses typically eligible for the grant funds.

Household alarms and detectors <ul style="list-style-type: none"> Smoke alarms Carbon monoxide alarms Radon detectors Lead content detectors (for toys and other child items which could be put in the mouth) Items required by Fire Marshal or Licensing regulations 		Transportation safety <ul style="list-style-type: none"> Appropriate child restraint systems for the ages of the children in care Safety helmets for children riding bicycles or tricycles Strollers that meet safety specifications Double/multiple kid strollers 	
Household Safety		Child safety	
<ul style="list-style-type: none"> Fire extinguishers Choke tubes (for gauging choking potential of small objects) Disaster kits Fireplace, heater and wood-burning stove screen covers Safety latches or locks for doors and cabinets Safety gates Appliance locks First aid items 	<ul style="list-style-type: none"> Electrical outlet covers Refrigerator thermometer Hot liquids thermometer Window blind and curtain cord tension or tie-down devices Air purifiers, humidifiers, dehumidifiers Light fixtures containing shielded or shatterproof bulb 	<ul style="list-style-type: none"> Cribs, mattresses that meet safety standards Cots, mats and linens for sleeping Highchairs that meet safety standards Changing tables Shock-absorbent or loose material such as sand under outdoor climbing equipment Outdoor play equipment that meets safety standards Audio/visual monitoring equipment 	<ul style="list-style-type: none"> Playground safety surfacing Large outdoor umbrella Sandbox covers Infant bucket swings for outdoor playground swing sets Swings with soft or flexible seats Fencing Replacement of wooden barriers that contain creosote or arsenic Guardrails on stairs
Facilities and operations			
<ul style="list-style-type: none"> Egress windows Lead-free environment Facility improvements such as repairing steps, installing railing if flagged by licensing Gates Training costs 		<ul style="list-style-type: none"> Antibacterial wall dispensers Secured garbage cans and wastebaskets, hands-free covered waste disposal cans Computer and software for financial management and other necessary functions of business. Printer 	
Room equipment and furniture		Active Play	
<ul style="list-style-type: none"> Tables Chairs Coat, cubby units Storage units Centers (book, listening, writing) Computer table 	<ul style="list-style-type: none"> Cots or mats Classroom activity carpets Activity mats and gyms Classroom displays 	<ul style="list-style-type: none"> Bicycles, Tricycles, Wagons Scooters, scooter boards Balance beams Tumbling mats Play tunnels or hoops Basketball hoops, balls Sensory items 	<ul style="list-style-type: none"> Playground equipment (climbers, swing sets, slides) Large unit blocks Rocking boats Parachutes Large motor games (such as bean bag, ring toss) STEM materials

GRANT APPLICATION

Provider Name	
Mailing Address	
Phone	
Email	
Please indicate if you are a new or existing provider and type of provider (family or center)	
If you are a new provider, please provide an estimate for licensure and opening?	
Please describe why you need grant funds?	
Please include other grants and loans already received or grant and loan applications submitted.	
Please include a detailed list of improvements or items you wish to purchase with grant with a cost estimate for each item.	

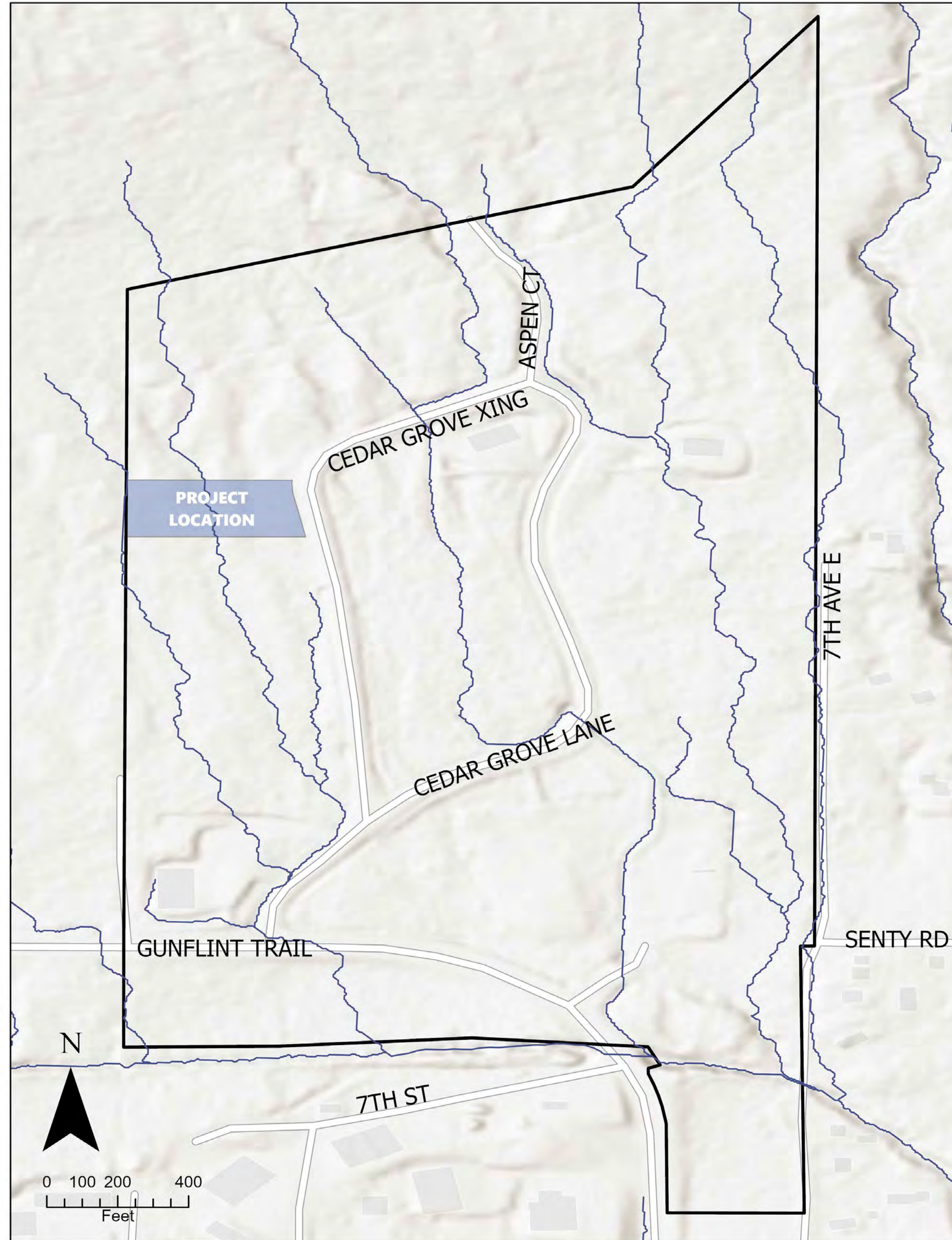
By signing below, I certify that the information provided in this application is true and accurate:

CONSTRUCTION PLAN

SKILDUM FITNESS STUDIO

GRADING AND STORMWATER PLAN

GRAND MARAIS
 COOK COUNTY, MINNESOTA
 7/1/2022



SHEET LIST TABLE			
SHEET #	SHEET TITLE	DRAWING TITLE	REVISION DATE
1	COVER	Skildum_Cover.dwg	Tuesday, July 5, 2022 2:14:42 PM
2	OVERVIEW	Skildum_Overview.dwg	Sunday, July 3, 2022 8:05:35 AM
3	PIPE UNDER PARKING PLAN AND PROFILE	Skildum_PP.dwg	Tuesday, July 5, 2022 2:06:38 PM
4	BIG CULVERT PP - (1)	Skildum_PP.dwg	Tuesday, July 5, 2022 2:06:38 PM
5	SECTIONS - (1)	Skildum_Sections.dwg	Friday, July 1, 2022 10:11:53 AM
6	INFILTRATION BASIN	Skildum_Details.dwg	Tuesday, July 5, 2022 2:11:07 PM
7	EROSION CONTROL DETAILS	Skildum_Details.dwg	Tuesday, July 5, 2022 2:11:07 PM



BEAVER RIVER CONSULTING
 5752 EAGLE VIEW DRIVE
 DULUTH, MN 55803

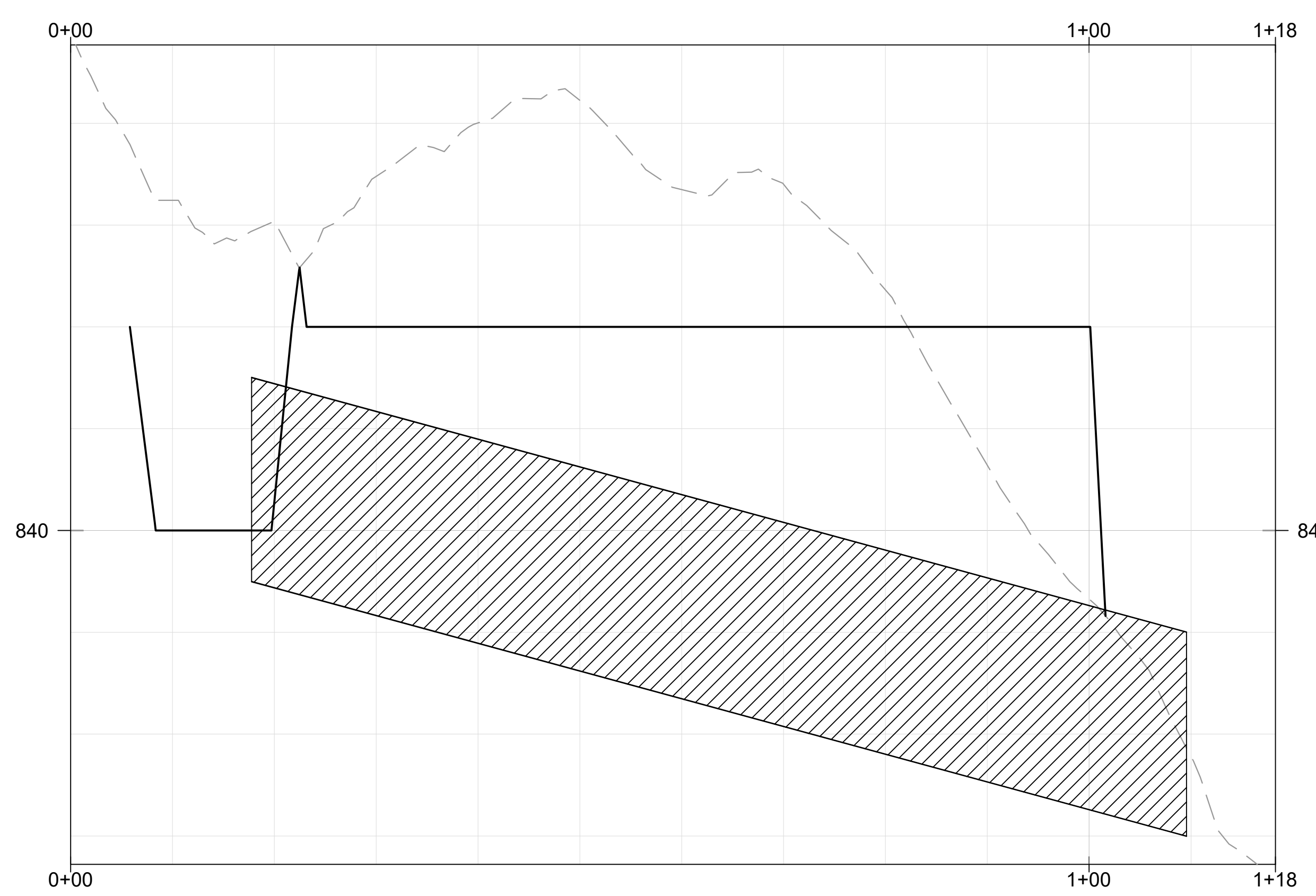
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: KEITH ANDERSON
 SIGNATURE: *Keith Anderson*
 DATE: 07/05/22 LIC. NO. 42527

E:\DROPOBOX (55SR)\2022_SKILDUM_FITNESS\CD\SHEETS\SKILDUM_PP.DWG | OWNER | SAVERD | Tuesday, July 5, 2022 2:06:39 PM | ACAD.CTB | | PLOTTED: Tuesday, July 5, 2022 2:16:36 PM



- PLAN LEGEND**
- PROPOSED GROUND
 - (483)— PROPOSED MAJOR CONTOUR
 - (479)— PROPOSED MINOR CONTOUR
 - EXISTING MAJOR CONTOUR
 - EXISTING MINOR CONTOUR
- PROFILE LEGEND**
- PROPOSED GROUND
 - - - EXISTING GROUND



pipe 1 alignment - SCALE: HOR 1" = 10'; VERT 1" = 1'

APPROVED BY: XX	CHECKED BY: XX	DRAWN BY: XXX	APPRV
REV	DESCRIPTION		

**SKILDUM FITNESS STUDIO
GRADING AND STORMWATER PLAN
GRAND MARAIS
COOK COUNTY, MINNESOTA**

**CONSTRUCTION PLAN
PIPE 1
PLAN AND PROFILE - (1)
STA 0+00 TO 1+18**

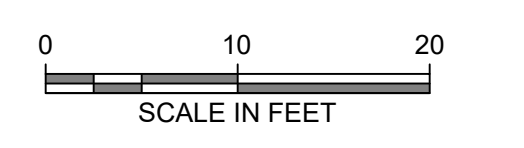


BEAVER RIVER CONSULTING
5752 EAGLE VIEW DRIVE
DULUTH, MN 55803

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

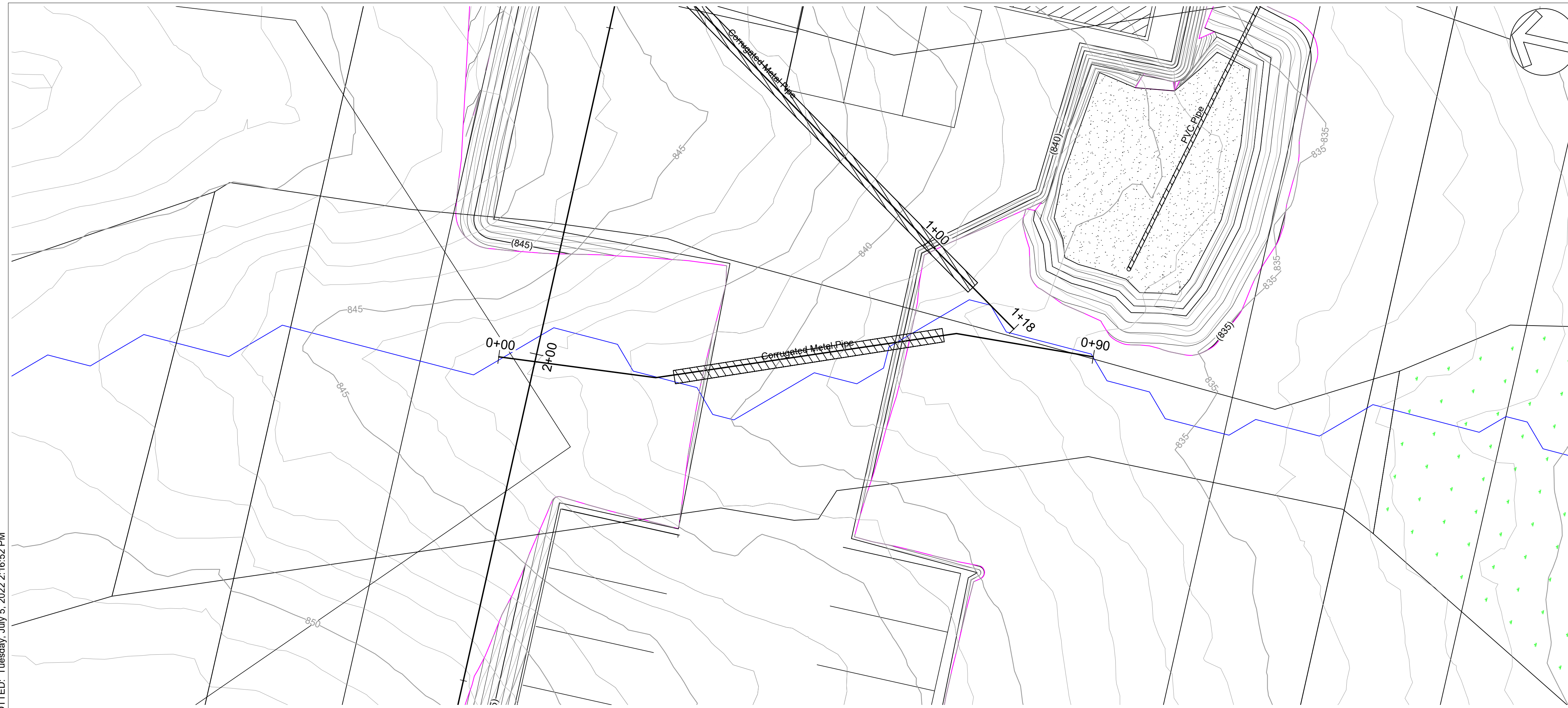
PRINTED NAME: KEITH ANDERSON
SIGNATURE: *Keith Anderson*
DATE: 07/05/22 LIC. NO 42527

DATE: 7/1/2022
SCALE (34"X22"): 1" = 10'
SCALE (17"X11"): 1" = 20'

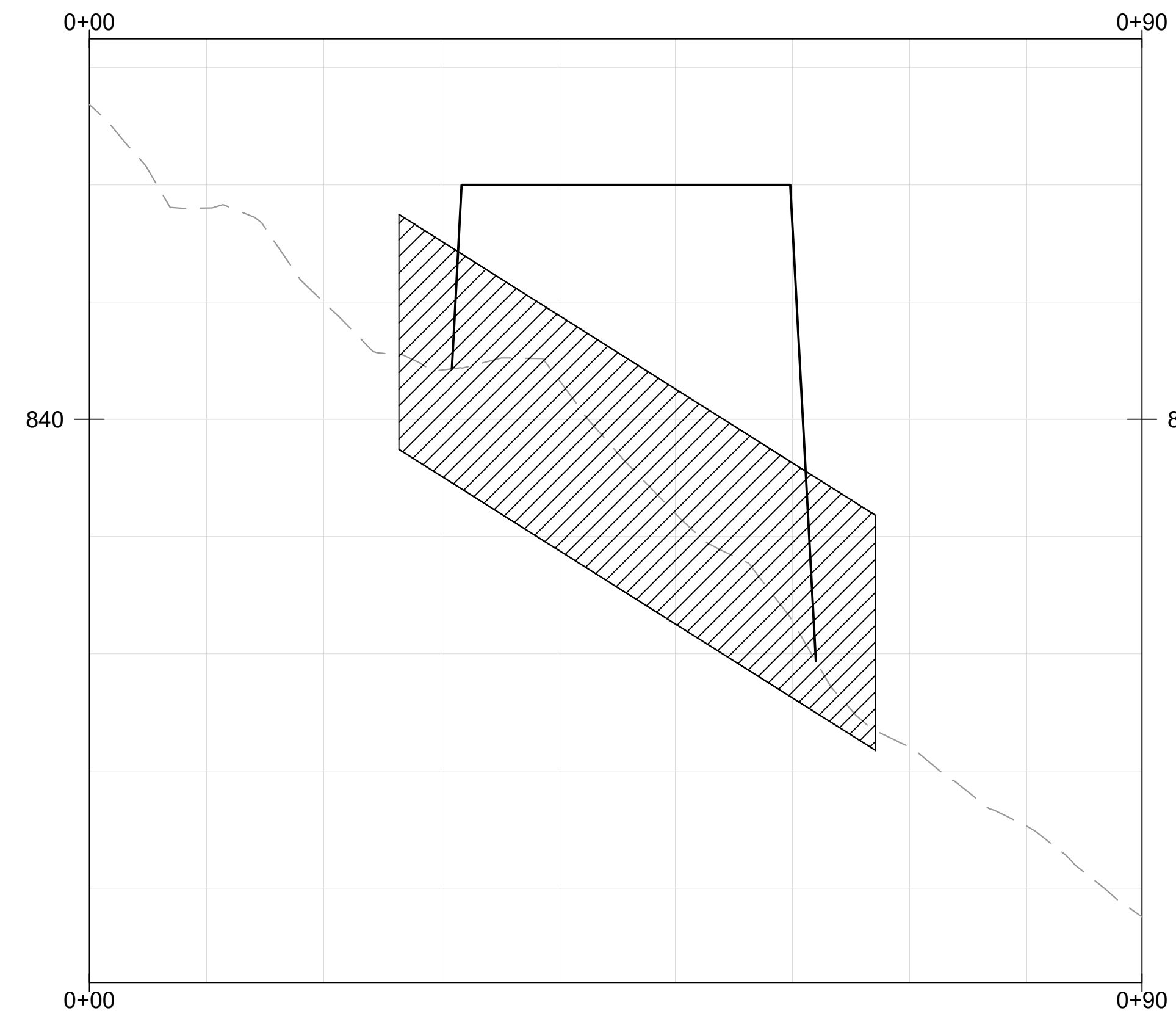


SHEET NUMBER
3 OF 7

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- PLAN LEGEND**
- (483) — PROPOSED GROUND
 - (479) — PROPOSED MAJOR CONTOUR
 - (479) — PROPOSED MINOR CONTOUR
 - (479) — EXISTING MAJOR CONTOUR
 - (479) — EXISTING MINOR CONTOUR
- PROFILE LEGEND**
- PROPOSED GROUND
 - - - EXISTING GROUND



Big Culvert - SCALE: HOR 1" = 10'; VERT 1" = 1'

APPROVED BY: XX	CHECKED BY: XX	DRAWN BY: XXX	APPRV
REV	DESCRIPTION		

**SKILDUM FITNESS STUDIO
GRADING AND STORMWATER PLAN
GRAND MARAIS
COOK COUNTY, MINNESOTA**

**CONSTRUCTION PLAN
BIG CULVERT
PLAN AND PROFILE - (1)
STA 0+00 TO 0+90**

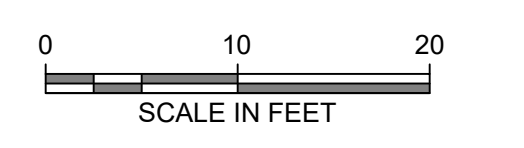


BEAVER RIVER CONSULTING
5752 EAGLE VIEW DRIVE
DULUTH, MN 55803

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

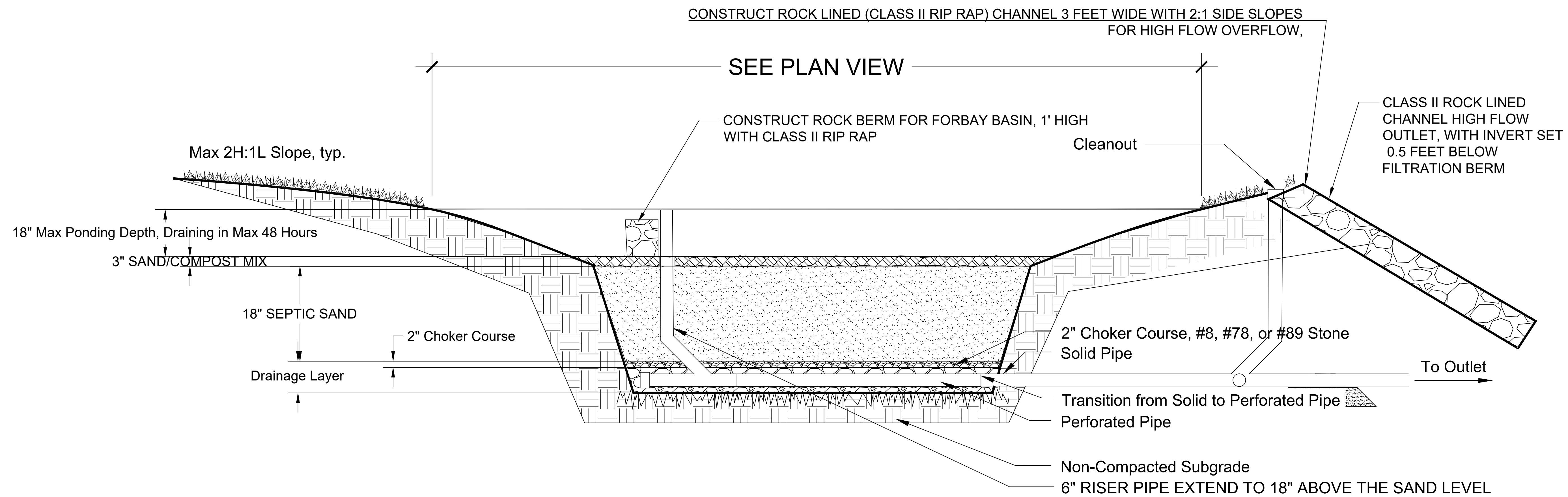
PRINTED NAME: KEITH ANDERSON
SIGNATURE: *Keith Anderson*
DATE: 07/05/22 LIC. NO 42527

DATE: 7/1/2022
SCALE (34"X22"): 1" = 10'
SCALE (17"X11"): 1" = 20'



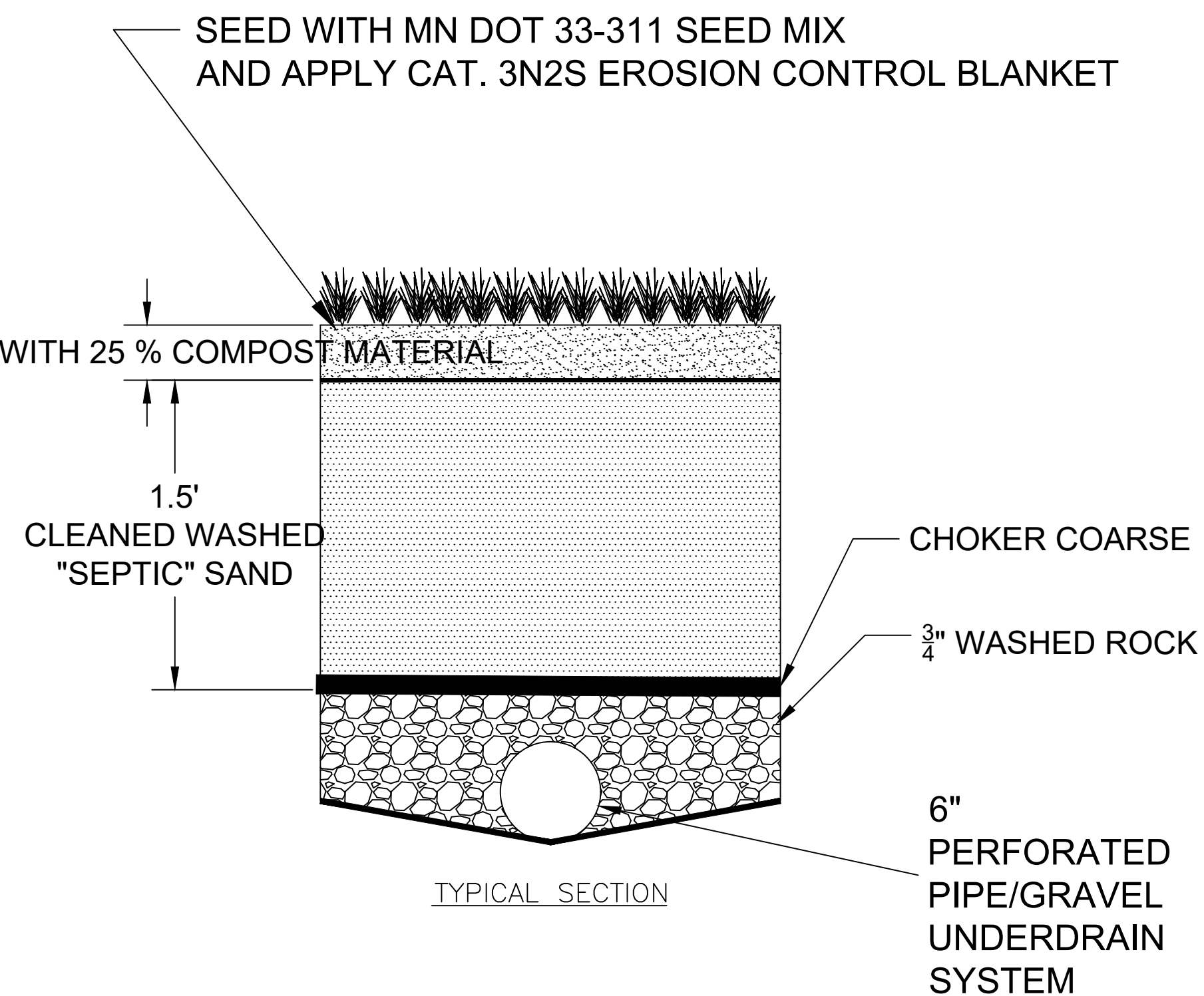
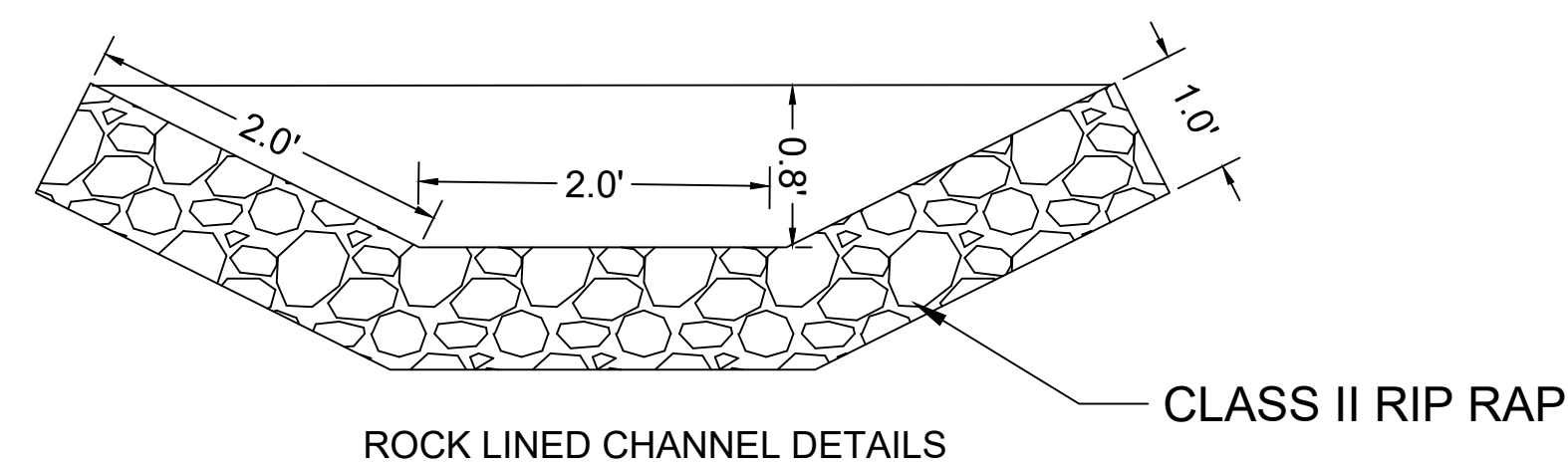
SHEET NUMBER
4 OF 7

E:\DROPOBOX (555R)\2022 - SKILDUM - FITNESS\3\DWG\DETAILS.DWG | OWNER | SKILDUM, FITNESS\3\DWG\DETAILS.DWG | ACAD.CTB | PLOTTED: Tuesday, July 5, 2022 2:17:21 PM



NOTES: ○ Filtration Basin with Underdrain at Bottom

1. ALL DRAINAGE AREAS TO A SAND FILTER FACILITY ARE TO BE STABILIZED PRIOR TO INSTALLATION OF SAND.
2. UNDERDRAIN PIPES SHOULD BE MIN. 6" PERFORATED SCHEDULE 40 PVC (PER AASHTO M278) OR DOUBLE WALL HDPE (PER AASHTO M252). PERFORATIONS SHOULD BE 3/8" SPACED 3" ON CENTER ALONG 4 LONGITUDINAL ROWS SPACED 90° APART.



US Standard Sieve Size Inches/mm	Choker Course (AASHTO No. 57/ No. 67*)
6/150	-
2 1/2/63	-
2/50	-
1 1/2/37.5	100
1/25	95 - 100
3/4/19	-
1/2/12.5	25 - 60
3/8/9.5	-
#4/4.75	0 - 10
#8/2.36	0 - 5
#200/0.075	-

APPROVED BY: XX	REVISION	DESCRIPTION	CHECKED BY: XX	DRAWN BY: XXX	APPROVED

SKILDUM FITNESS STUDIO
GRADING AND STORMWATER PLAN
GRAND MARAIS
COOK COUNTY, MINNESOTA
CONSTRUCTION PLAN
DETAIL - FILTRATION BASIN WITH UNDERDRAIN



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 PRINTED NAME: **KEITH ANDERSON**
 SIGNATURE: *Keith Anderson*
 DATE: 07/05/22 LIC. NO. 42527

DATE: 7/1/2022

NTS
 SHEET NUMBER
6 OF 7

City of Grand Marais

MEMO

TO: Grand Marais Planning Commissioners
FROM: Mike Roth
DATE: June 30, 2022
SUBJECT: Residential Use in BDA

The Eda is request the City consider making the following changes to the BDA zoning rules to allow accessory dwelling units. This request was modified from their previous request to address concerns raised during the discussions.

Existing Language:

152.14 (F) Accessory Residential Use. For Lots 3-8, Block 5, owner occupied residences are permitted as accessory uses subject to the following standards:

- 1. An owner occupied residence can be located on a second story or attached to the side of building containing a permitted principal commercial or light industrial use.*
- 2. Separate ingress/egress shall be provided for the residence and other emergency entrances shall be provided as required by applicable codes.*
- 3. One parking space shall be provided for the residence in addition to any other spaces as required in this chapter.*
- 4. Land use permit applications including residences shall explicitly state the proposed light industrial and commercial uses in the building. Land use permit approval shall be limited to the disclosed and approved uses, unless and until the City approves a change of use.*

Proposed Language:

152.14 (F) Accessory Residential Use. Owner-occupied residences and rental workforce housing units are permitted as accessory uses subject to the following standards:

1. Lots with owner-occupied residences and/or rental workforce housing units must contain a permitted principal use.

2. Rental workforce housing units shall be used exclusively as long-term rental housing for employees employed on- or off-site; by the same company that occupies the property as the principal use (the Principal Company"); a parent company to the Principal Company, or a subsidiary of the Principal Company.
3. Separate ingress/egress and emergency entrances shall be provided for each residence as required by applicable local and State codes.
4. A minimum of one parking space shall be provided for each residential unit in addition to any other spaces as required in this chapter.
5. Land use permit applications including owner-occupied and/or rental workforce housing units shall explicitly state the proposed permitted principal uses. Land use permit approval shall be limited to the disclosed and permitted uses, unless otherwise changed in the zoning code or accommodated by special City approval.